

PO Box 44 Homer, Alaska 99603

## **Account Management Policy**

February 2024

Kachemak Nordic Ski Club fosters a respectful and inclusive environment on our ski trails and during our events. Kachemak Nordic Ski Club welcomes all to enjoy the delights of winter skiing in a safe, fun, and positive atmosphere.

## **PURPOSE:**

The Kachemak Nordic Ski Club will limit access to members' personal information to those who need access for the normal operations of the KNSC.

## **POLICY:**

A. Upon a change of officers, board members, or volunteers who have access to: files, web pages, or accounts; the business manager and treasurer of the KNSC will update passwords and permissions as needed to limit access to those authorized by the executive board and officers.