

KACHEMAK NORDIC SKI CLUB BOARD MINUTES

September 3, 2013

6:30 pm, Kachemak Bay Conservation Building

PRESENT: Alan Parks, Stacy Buckelew, Richard Burton, Mike Byerly, Andrew Peters, Carlin Rauch, Kevin Walker

ABSENT: Nicky Szarzi

GUESTS: John Miles

APPROVAL OF THE AGENDA

Alan moved to approve the agenda. Andrew seconded. No objections. The agenda was approved.

APPROVAL OF THE MINUTES FROM THE MEETING OF 5/7/2014

Andrew moved to approve the minutes. Alan seconded. No objections. The minutes were approved.

TREASURES REPORT

BUDGET REPORT

Richard went over the budget. We are looking good for money in the bank and we're slightly ahead on the FY14 expenses to what was budgeted. The lack of snow seemed to balance out the expenses and revenue for events. Our end of year balance is about normal.

BUDGET PROCESS

Richard requested that the board get more firm numbers from committees and programs to go into the new FY budget. The board discussed this in past few meetings. The idea being to have the committees and program heads present their expected expenses to the BOD before the November meeting.

Motion by Kevin: The BOD should form a budget task force to make sure program and committee heads submit a budget to the BOD and to go over the budget before the November meeting.

Jan asked for discussion, on the motion.

Stacy and Andrew asked how we could incorporate the topics that came up in our strategic plan with the task force and budget process. Jan suggested making two task forces 1) budget task force for operational budget 2) task force for looking at bigger picture items identified in the strategic meeting.

The BOD returned to the first topic and Jan asked for a vote on Kevin's motion: There was none. Vote passed.

Jan asked there was board interest to create a task force to focus on moving forward tasks of the strategic plan.

Stacy made the motion: The BOD should create a task force to focus on moving forward with tasks of the strategic plan. Alan seconded.

Alan and Jan discussed the differences between committees and task forces. This task force would just address this issue. After that it would disband. Mike didn't agree that we need a task force and thought it was a whole BOD discussion. There was some general agreement with this. Stacey thought we should set a date before the next BOD meeting to discuss the issue as a board.

Stacy withdrew the motion.

Jan asked that we set a date and the BOD generally decided to shoot for the week of the 22nd. Jan and Stacy will look into finding a facilitator. Kevin, Andrew, and Richard will make up the operating budget task force.

WEB SITE

Richard mentioned the needs for changing the software for the website. He is presently doing a lot of the behind the scenes work for the online registration. He said this wasn't very sustainable and we should start considering hiring a company to do it. Monthly expenses could range from \$100 to \$250 a month and we need to make sure these companies can do everything we need them to do. Expenses are year round.

EQUIPMENT REPORT

Dave Brann (through his report) suggested the BOD purchase another ATV w tracks for next FY. He also said since paid professional annual snow machine maintenance was so expensive last year, it will be done with Bill and volunteers this year. Jan will hand off the outhouse ordering and fuel tank filling to Olympia.

There was a larger discussion on trial mowing. Andrew, Alan, and Stacy will talk with their contacts about using a brush hog attachment for a bobcat and other options.

EVENTS/PROGRAMS

CALENDAR

Jan will talk with Olympia about organizing the calendar. She will transpose last years to this and contact each program chair and report back to Jan.

ANNUAL MEETING

Coming up

COMMITTEE & AREA REPORTS

LOOKOUT/GRANT

Kevin and Mike gave an update on the Phase II RTP grant. They supplied the grantor with missing budget documentation. Still waiting to hear if the club has been approved for the grant.

MCNEIL/EVELINE

The McNeil/Eveline committee submitted the Rasmussen grant. Dave has continued a lot of summer trail work including boardwalks and mowing. He summarized (in a report) Eveline trail use for the Park. Alaska State Parks may have funds available to build an Eveline kiosk.

BAY CREST/SUNSET

Alan has had discussions with AT&T about having parking access. There seems to be enough at the fire hall.

Dave has continued a lot of summer trail work including bridge building, signage, and mowing. The City of Homer moved the Roger's Loop land purchase to its CIP list. Kevin mentioned that the CIP list is up for discussion at the next meeting.

Dave suggested (in a report) having a sweat equity trail day where members can perform trail work.

The revenue sharing meeting is Oct 4, 2014, 10 am at McNeil Elementary or fire station. The meeting is for both areas.

CONTRACTED LABOR

Alan made a motion to go into Executive Session, Stacy seconded.

The BOD moved out of Executive Session with the discussion on the contracted laborer.

MEMBERSHIP SURVEY

Jan will have Olympia send out the results of the membership survey.

PARTNER GRANTS

SNOMADS

Snomads got a grant to start some planning for a trail from Olsen Mt area to Diamond Ridge. The BOD agreed that we should have Scott Connelly or some rep from Snowmads to come talk to the BOD about the project to inform us on the topic.

ROPE TOW

They received a CIP grant for the purchase of the snow machine.

COMMENTS FROM THE AUDIENCE

None

COMMENTS FROM THE BOD

Andrew reminded everyone that we should stay involved the next month.

MEETING END

The meeting was adjourned at 9:30 pm.

Next regular meeting will be 10/1/2014 at the Kachemak Bay Conservation Building

DOCUMENTS SUBMITTED

Draft budget

Balance sheet

Equipment report

Eveline summary

Eveline report

Lower Baycrest report

Mike Byerly