

**Kachemak Nordic Ski Club Board Meeting  
March 2nd 2016 6:30pm Cook Inlet Keeper Building**

## **Minutes**

Board Attending:

Jan Spurkland, President

Andrew Peter

Mike Gracz, Secretary

Carlin Rauch

Derek Bynagle

Richard Burton, Treasurer

Glenn Seaman

Nicki Szarzi, VP

Stacey Buckelew by phone

Audience: Heidi Herzog

Talia Herzog

Call to order at 6:41

**1. Approval of Agenda** Carlin: add Jr Nordic moved by GS 2<sup>nd</sup> by NS  
approved

**2. Approval of BOD meeting minutes**

2.1 Meeting Minutes of Feb 3rd, 2016 - **BOARD ACTION REQUESTED**

***Motion:** Approval of draft minutes from Feb. 3rd, 2016 by RB 2<sup>nd</sup> by GS*  
approved

**3. Admin Report – Maddie (travelling)**

3.1 Membership

A. Membership Report

Current: including in-kind but not in RB's budget ....report read: 234 households, 490 members increase of 40xx households. RB: more from Friday night lights, another several hundred \$\$\$. Mailing to non-renewals ready to be sent out, about 60xx. Total revenue \$20,240, but less than in budget because it includes business. RB: can we correlate Maddie's numbers with Richard's budget? RB: excel and membership budget software tough to combine....but totals are similar: ~17500 individual + ~1650, difference likely because Maddie includes in-kind (\$1340).

#### **4. Website Report**

4.1 RB: kachemaknordicskiclub/wp

menu items are clickable, but stuff needs to be done- passwords etc to MG & DB to work on it.

AP: mobile compatible? BoD can change? RB: BoD can change- 15-20 accounts currently...on old website, policy has been anyone on BoD that wants one can have one. AP: how much tech savvy does one need to edit the site. RB: Wordpress, most popular content mngt system, editing is simple- like Word...

GS: FB page needs work to...DB, RB agrees...

JS: all BoD members can be admin of FB page.

RB: website was so out of date that could not be fixed...need some help- will resize for mobile-responsive grid....

#### **5. Treasure's Report - Richard**

5.1 2016 Budget Report

2 things: regular reports and wine n cheese and Friday night lights revenue n expenses.

MG: events worth volunteer hours?

Besh cup made ~\$1700

BackCountry film fest made money

Mardis Gras party unsolicited donation

Looks good relative to budget- probably not make budget income?

A little over in admin stuff because Maddie is proactive, more on advertising.

Balance sheet- new entry: prepaid- temporary- deposit check for Agaya for Marathon awards dinner. Will probably disappear when we get it back

Grant for Homer Foundation, will know ~early April

Think about charges to Revenue Sharing (~\$4730 McNeil)- contract grooming- (bridges at Mcneil- lower part of loop-NS) anything to do with facilities and maintenance- document expenses. Deadline: state's fiscal year- submit report in May.

#### **6. Upcoming Events**

6.1 Nordic Marathon (Mar 12<sup>th</sup>) Deland- 21k loop, after ceremony at Agaya...all set..registration is up, advertising is out...Radio spot, ADN ad after this weekend, NSAA has info on FB etc

6.2 Homer Epic (Mar 19<sup>th</sup>) Registration opened. Course similar to first 2 years- starts & finish at McNeil- one at Nikolaevsk- none remote...(some discussion of semi-epic- but we don't want to compete with ourselves...) social Alice's upstairs beforehand Friday night.

6.3 S2S (Mar 27<sup>th</sup>) (Easter Sunday) looking for a coordinator. GS: cancel it- why are we trying to do this a Baycrest moved by GS, 2<sup>nd</sup> by MG. AP- any sponsor commitments- JS: tell Homer Saw & Cycle because they buy bibs. If we do cancel. DB: different routes haven't panned out...he looked at options...could we send bikers out east end? RB: skiing good at higher elevation...AP: setting a precedent by pulling plug on events, or should we change events? JS: if no one will do it- ....opposition? DB would oppose. All others yay- motion passes.

## **7. KNSC Board Development –**

### **7.1 Board Development Grant Recap**

***Motion:*** To create “Committee Job Descriptions” for current committees

JS: meeting with Foraker: volunteer exhaustion is a factor. 3-4 years. Events and trail maintenance committees could be redesigned. Will put it together for May. Moves to go forward with committee job descriptions and look for redundancy- and go from there. Events should have a goal beyond the event itself- Friday Night Lights (engage locals, etc) vs Besh cups (bring in outside revenue) for example. NS: would description include how-to manual on how to put on the event? JS: ideally yes. Easier to transfer to new coordinator. Leadership transfers around...Create a unified framework for what to include...GS: worried about overworked groomers....

Motion by DB to move forward with job description framework, 2<sup>nd</sup> by GS, move forward- approved.

## **8. New Business**

### **8.1 Anderson/Jennings Wedding**

***Motion:*** Approval of Lookout as Venue for Anderson/Jennings Wedding

Restrooms should be fixed with RS \$. CR: insurance liability? GS: Contribution? Fee? AP: Hours committed, already performed by Deland. NS: moves to allow wedding with some hours or \$ compensation- 10 hour \$100....DB seconds. AP: A way of thanking Deland for work already donated to KNSC. MG: Insurance before approval? JS: Insurance will not cover an out-of-season event- could we add it JS: amend motion to charge for Insurance rider if available?

As long as just ceremony, and not party...NS withdraws motion. JS: it's public land, we don't have exclusive use. GS: use of maintenance shed.

Better communication with building use schedule- were some clashes. JS: technically school events are not our events. RB: Have a contract with HS. With MS we have nothing. Didn't know there was an event 2 days before MS event. MG: need a school race coordinator (relaying conversation with Deland Anderson earlier in the day): JS: was a school booster parent- we need that position. CR: volunteers to be liaison between booster board and KNSC. JS: Should outreach to school systems- they have high turnover in staff- we have more consistency in personnel.

## 8.2 Jr Nordic

CR: 5 sessions on snow! Ski rental money was to go toward purchase of replacement skis every 4 yr. 200 surplus in program, 278 surplus in rental, 714 total surplus- could have sold 50 more pairs of skis. AP: figure profit/ski and maximize. RB: intention of rental account was to replace equipment so intent was to track it separately...\$1200 in rental this year. MG: moves to authorize \$1000 for Jr Nordic equipment replacement 2<sup>nd</sup> by NS. AP: would raise it a little more...RB: discussion for budget next year. JS: further discussion? Opposition, passes. CR: Jr Nordic hats in other programs- once per student. Swix hats for ~ \$16.25. budget next year.

## 9. Old Business-

9.1 – Volunteer Appreciation (Carlin): Who should be on the plaques? How do we select them without offense? Annual volunteer appreciation party? Hand-written cards?...Plaques (w/o names), with thank you cards based on plaque between April & May Board meetings.

### 9.2 Snomad MOU

***Motion:*** Approval of Snomad/KNSC/KSC MOU

GS motions to approve, RB seconds, CR: can we get out if we don't like the process. RB: specific people are listed, that may not be the right people. JS: Adam DePesa wanted names listed as evidence for progress to legislature. Rotating cast of characters is fine- board as a whole ultimately responsible. AP: committee reps responsible or does Board need to approve? JS: Committee with communication back to board. Motion passes without opposition.

## 10. Comments from the audience on any thing

### 11. Comments from the BOD

DB: I'm missing emails in certain circles.

JS: Thanks to CR for Jr Nordic, round of applause!

**Next Meeting: April 6th 6:30pm Cook Inlet Keeper Building**

**Adjourned 8:41.**