

**Kachemak Nordic Ski Club Board Meeting**  
**Oct 5th 2016 6:30pm Cook Inlet Keeper Building**

Present: Carlin Rauch, Nicki Szarzi, Stacey Buckelew, Richard Burton, Jan Spurland,  
Mike Gracz, Derek Bynagle arrives at 6:40 PM

Meeting begins at 6:30

**1. A Motion** to approve the agenda is made by SB, 2<sup>nd</sup> by NS, approved

**2. A Motion to Approve** *the draft minutes from Sept. 7th, 2016* made is by: SB 2<sup>nd</sup> by: CR, approved

**3. Admin Report**

Applicants for admin assistant will be interviewed tomorrow at the Library by Jan and Stacey

**4. Website Report - RB**

4.1 We will get site we have running, but in the long term we may want to change sites at least for for membership and event / program registration. The content portion of the site is fine. Richard should not be the only one able to maintain the website. Need at least Mike and another to help update pages, which isn't such a problem, because the admin assistant is tasked with this. Maintaining the software is more difficult.

We looked at the website, which looks nice, even on mobile, a suggestion was made to remove the summer photo of the Lookout Trail system from the rotating images.

**5. Treasure's Report - RB**

5.1 2016 Budget Report

Richard had no time to look at 2015/16, just made the reports. Main profit/loss of FY 16 will change in a week. Because we wrote a check to Homer Saw for ATV (RTP grant).

5.2 2017 Draft Budget

**A Motion to Approve of 2016/2017 KNSC Budget** was made by DB, 2<sup>nd</sup> by NS.

JS runs through the budget spreadsheet comparing the 5-year average and last years' budget to the one for this year. Some changes were made from the draft that was circulated, the highlights are listed below::

Revenue:

Homer Foundation grant of ~\$2000 for trail cams and realtime GPS tracking for grooming

Revenue sharing will be \$8,200 (RB)

Homer Women's Nordic: \$4500 (SB)

Jr Nordic equipment \$1200 (CR)

Gala dinner money was not through KNSC last year  
Club T shirts- \$300  
Events: \$1200 for Friday night lights  
Leave Sea to Ski in as a placeholder \$1500  
No: epic, clinics, groomers ball, Men's Nordic program

Expenses:

Copied from last year except for newsletter (electronic now)  
Optimist on grooming amount  
Jr Nordic: (Jr Nordic hats): \$1750  
Homer Women's Nordic: \$3400 (Stacey)  
Raise Telephone by \$300 for trail cams  
Advertising was higher last year, and perhaps helped, newspaper ads were expensive, but perhaps not as effective.  
Change the admin assistant position to be year-round, with a small amount in the non-season to check email, FB website etc  
15000 for ATV  
Maintenance for ATV was expensive: \$9000  
Cameras & GPS grooming trackers: other equipment \$2000  
3500 from HS other event

There was a discussion on how to budget for grooming equipment, whether we should include only the depreciated portion of the ATV in the budget- in other words spread the cost over the life of the machine. Although we wrote a check to Homer Saw for \$14,899, that amount will not be the amount that is reported to the IRS- the depreciated amount will. We decided to keep it the same for now. It might be easier to follow for those not familiar with budgeting with depreciation, the depreciation shows up on our balance sheet.

A few other minor adjustments were made, any further discussion? budget passes  
The budget does not include in-kind, which are estimates made to balance based on previous averages.

We deviate from the agenda by discussing the Annual Meeting next, because JS needs to leave around 8.

## Annual Meeting

The Elks club is reserved for Saturday November, 5<sup>th</sup>, mass mailing to go out by October 15th  
Nicki will coordinate gathering of silent auction items, DB and MG and SB will ask merchants

Presentations: JS will do one. NSi will do one on volunteerism

Election of board members- MG will create ballots- Seats will be open for NS, CR and Andrew Peter (not present).

SB will have volunteer sign-up sheets for Jr Nordic and trying to recruit a newsletter coordinator and equipment coordinator. SB will help with sales pitch...

We may try to have an electronic sign-up at the door but MG wonders why encourage this more expensive way to pay membership- since the admin assistant is a fixed cost?

## 6. Membership

**A Motion** to approve the 2016/2017 KNSC membership form is made by RB, 2<sup>nd</sup> by CR

We make a few edits on the give-aways with different membership levels, the motion passes.

## Events

MG will update the events calendar on the website to reflect what was decided at last month's meeting.

## Board

3 seats are available: talk to people!

CR mentions the possibility of having a Jr member

DB- how are we advertising the annual meeting? Facebook, mailchimp and kbbs

On the Exec board we will need a New VP and President

## Adjourned 8:25

**Next Meeting: Nov. 2nd, 2016 6:30pm Cook Inlet Keeper Building**