

KACHEMAK NORDIC SKI CLUB BOARD MINUTES

February 4, 2009

6:30pm, Kachemak Conservation Council Office

PRESENT: Richard Burton, Molly Brann, Dave Brann, Alan Parks, Lisa Wood, Tara Schmidt, Jan Spurkland (Absent: Allan Phelps, Steve Rykaczewski)

GUESTS: None present. They probably got lost trying to find us.

APPROVAL OF AGENDA:

Agenda was amended to include discussion of the calendar sale and a funding timeline. Dave moved that the agenda be approved as amended. Jan seconded. Motion passed unanimously.

APPROVAL OF MINUTES FROM THE MEETING OF 01/06:

Richard moved for approval of minutes from the 01/06 Board meeting. Dave seconded. Motion approved unanimously.

BUDGET REPORT:

Tara gave her first financial report and budget update. She presented several accounting reports including an updated Budget to Actual report, a Balance Sheet, a Profit/Loss statement, detail reports for the ATI and Rasmussen grants, and Rasmussen and Sunset match reports. A discussion of the reports followed. Tara suggested that the board members look at the reports in detail and provide input to her and Yvonne about specific changes that are needed. Molly pointed out that some corrections were needed and that she would get together with Yvonne and Tara to work on it. In particular, Molly noted that trail construction needed to be separately broken out. Tara indicated it would be good for the board to provide organized input to her so that we can minimize Yvonne's time on this.

Molly also discussed a budget committee recommendation that \$1100 be transferred to the ginzu groomer fund from the 2007-2008 reserve funds. She indicated that Toby discovered we could roll over last year's money into the current year for the groomer. This led her to make the following motion, seconded by Jan:

Motion: The board should move \$1100 from the 2007-2008 Reserve Fund to the 2008-2009 Ginzu Groomer Fund.

There was some discussion about what the Reserve Fund actually meant. Molly will provide more detail. She also indicated that the goal here is to identify the money to be used for the \$2500 needed for the Rasmussen match. Once this is done, Rasmussen will match the \$2500 and we will be in a position to apply for another tier 1 grant.

Motion passed unanimously.

EQUIPMENT REPORT:

Dave gave a report on the state of the grooming equipment and the sale of the old 2 stroke machine. The machine was sold for \$4000. Subsequent investigation determined that there was a problem with the transmission. The new owner took the transmission apart and fixed it, but spent \$600 in the effort. This led Dave to make the following motion, seconded by Molly:

Motion: The club should reimburse the new owner \$400 for the repairs.

There was discussion about the precedent that this would set. Jan pointed out that the used equipment is sold as is/where is and that we need to make this clear in the future. Alan suggested that, in the future, we should have the machine checked before offering it for sale. In spite of this concern, it was universally agreed that, in this case, this was the right thing to do.

Motion passed unanimously.

In other news, there is 1 machine in the shop with a muffler problem and one of the 2 stroke machines has some minor problems that need to be fixed but do not prevent it being used. At present, there are two 4 stroke machines at Lookout until after the races this weekend.

EVENTS:

1. Wine and Cheese Tour & Wooden Ski Tour:

Molly gave a report on the upcoming Wine and Cheese Tour. This is scheduled for Sunday, February 15 from 12 to 4 pm at the Eveline State Recreational Site. We obtained a special use permit to serve wine at the event. However, since the original application, Bill and Judy Steyer have agreed to have a stop at their house. This stop means that we need to resubmit the application for the special use permit. Richard and Alan agreed to meet Thursday morning to get the revised permit application notarized and submitted.

There was discussion about a suggestion from Dan Del Missier that the door prizes be open to all participants and not just people with wooden skis or traditional wool clothing. Despite some board support for the idea, it was agreed that wooden skis and traditional attire were an important part of this event and that the door prizes reflect this. After some discussion, no one could be found to present a motion that would change the way things are done.

2. KNSC Marathon:

Richard gave a brief report on the marathon. There has been very little additional grooming recently because of the warm weather and poor snow conditions.

However, recent colder temperatures and some new snow have allowed David Stutzer and Kenton Bloom to start grooming the marathon trail again and the plan is still to use the traditional trail. The website has been updated with current information and online registration has been set up through CCAK again.

COMMITTEE AND AREA REPORTS:

1. Baycrest:

Molly discussed a recent meeting of the Baycrest MOA committee. The MOA committee recommends that private landowners in the Baycrest trail system be encouraged to fill out the Public Recreational Easement form provided by the recent legislative passage of House Bill 25. Molly made the following motion, seconded by Jan:

Motion: Owners of private property in the Baycrest trail system should be encouraged to fill out the forms for HB 25 and send a copy to the club.

In discussion, it was stated that the club would send a mailing to all Baycrest private landowners with information and the forms. This should make it fairly easy for the landowners. They would just have to get it notarized and file it.

Motion passed unanimously.

Molly also discussed the possible purchase of the Evans property which is adjacent to the Roger's Loop parking area. She noted that there will be a meeting on Tuesday, February 10 at Molly and Dave's to discuss ideas for the possible purchase of the property. This property could provide much needed additional parking and access to the Baycrest trail system as well as potentially providing some facilities for small event activities.

2. Lookout:

Lisa submitted a report and gave a brief overview of a meeting of the Lookout committee held January 27. The meeting discussed the ATI grant, budget, named trail crossings, and the Besh Cup. There are currently 8 paid crossings in the "Name a Crossing Fund". The committee also indicated it would like to have a logo for the Lookout area. They will decide what they want and Lisa will investigate further. There is a desire to use the KNSC logo that was used for the marathon patches in the past. There was no objection to this from the board.

The committee would like to have a structure at Lookout for events such as the Besh Cup races. There was a suggestion that some of the money from the KPB revenue sharing grant be used to fund purchase of a Weather Port. The cost would be about \$10000. This is a portable structure that could be transported to another venue if needed.

This led to a broad discussion about allocation of funds. Jan suggested that the area committees should be responsible for determining use of the funds allocated to their areas and that, in particular, for the Borough revenue sharing grant, the Baycrest and Lookout committees should get together and decide how the money should be split. Alan pointed out that the board needs to be responsible for making the final decision after recommendations from the committees. It was generally agreed that the committees should meet, update their strategic plans, and provide recommendations for targeting funding. The board will consider the recommendations from all areas and decide how to allocate funds. Molly pointed out that there will likely be some disagreement about funding allocations among the committees, but that the board needs to take responsibility for this.

Next meeting of the Lookout Committee is scheduled for February 25.

3. McNeil/Eveline:

Molly gave a brief update on plans for the McNeil/Eveline area. There will be a meeting of the McNeil/Eveline Committee on February 18 to update the strategic plan. The board is invited. A notice will be forthcoming.

FUNDRAISING AND GRANTS:

1. Homer Foundation:

A letter of intent to apply for a Homer Foundation Youth Activity Grant was submitted. Alan indicated that someone will likely be contacting us soon to ask for a formal grant application.

Alan indicated that the general operating grant has been brought up to date. Molly brought up the question of who will do the work for the next operating grant. Richard has agreed to work with Molly on this.

2. Borough Revenue Sharing Grant:

The funds from the Borough Revenue Sharing grant are now available. As was pointed out during the Lookout Committee discussion, the board will need to decide how to allocate these funds. In order to do so, we are asking the area committees to update their strategic plans and provide input about how the money should be spent. Molly indicated that we need to get more information about what the borough grant money can be used for. In particular, it is unclear whether the Diamond Ridge money can be used for upgrades to trails on private property.

3. Other Fundraising and Grants:

Jan reported on the effort to order lapel pins that we could sell. The original order had to be cancelled because the company went out of business, but the pins have been reordered and should arrive soon. A discussion followed about how to use money generated from the sale of these pins. Jan suggested that the money should be earmarked for grooming expenses. This led to the following motion by Dave, seconded by Richard:

Motion: Funds generated from the sale of lapel pins should be earmarked for grooming expenses.

There was discussion about earmarking money for special purposes like this. Molly was concerned that doing so will complicate the budget. Jan indicated he thinks, in this case, dedicating the money to trail grooming would provide incentive to users of the trails to buy a pin in addition to their normal membership subscription. This is similar to what is done in Anchorage. It was pointed out that there is already a separate budget item for the pins, and that the amount of money generated by this in any one year would not be great. Also, dedicating the money to grooming expenses leaves a lot of leeway in how it is spent since a lot of our expenditures are related to grooming.

After discussion, the motion passed unanimously.

4. Calendars:

Molly discussed the need to complete the calendar sale. It is requested that proceeds from the sale of calendars as well as any unsold calendars be brought to the next board meeting so this fundraising event can be completed.

5. Funding Timeline:

Molly discussed the need to have a proactive approach to funding. The board needs to have a list of projects that need funding so it can determine funding needs and prioritize them. To get started on this, it is requested that the area committees update their plans before the next board meeting so the board can look at the want list for each area. This information should help with a discussion about what grants to apply for and where to target them. Alan will contact the chair of the Lookout committee to make sure they know of this request.

OLD/PENDING BUSINESS:

1. HHS Ski Team and KNSC Contract:

Jan outlined upcoming ski team events. There will be middle school and high school races Friday, February 6 and Saturday, February 7 at Lookout Mountain. There will also be a race starting at 5:30pm Friday night that will be lit by tiki torches.

Jan also briefly discussed the proposed KNSC contracts with the HHS Boosters. Due to time constraints at this meeting, he proposed that the board put these contracts on the agenda for the next meeting and that we try to finalize them at that meeting.

Meeting was adjourned about 9:00pm.

Next meeting March 4, 2009 at the Kachemak Conservation Council office.

Documents submitted:

Several budget and financial documents submitted by Tara
Report of the Lookout Committee meeting

Richard Burton
Secretary