

KACHEMAK NORDIC SKI CLUB BOARD MINUTES

October 6, 2010

6:30 pm, Alan Parks' home

PRESENT: Richard Burton, Tara Schmidt, Mike Byerly,
Dave Brann, Molly Brann, Kevin Walker, Alan Parks, Jan Spurkland, Kenton Bloom

ABSENT: None

GUESTS: Megan Spurkland

The meeting was called to order at 6:30 pm by president Alan Parks.

APPROVAL OF AGENDA:

Richard moved to approve the agenda. Kevin seconded. The agenda was approved.

APPROVAL OF MINUTES FROM THE MEETING OF 09/21

Richard moved to approve the minutes from the meeting of 09/21. Tara seconded.
Motion passed unanimously.

BUDGET REPORT:

Homer Women's Nordic:

Megan discussed organization and budget for the Homer Women's Nordic group for this year. She has three directors helping: Catie Bursch, Diana Carbonell, and Alison O'Hara. The membership fee will remain \$100. She is anticipating about 30 members again this year so she expects about \$3000 from memberships. These fees will likely be spent on the HWN group for items like apparel, waxing, race lodging, and travel, so there needs to be a \$3000 expense item in the budget for HWN. Jan is also planning a Homer Men's Nordic group this year. He estimates \$1000 in memberships for this with the money going for the group. There will thus be a \$1000 expense item for HMN. Megan is also planning a new HWN beginner's group this year that would meet on Saturday. The membership fee would also be \$100 and the funds would go directly to the general fund. She estimates about 15 participants for this group. There will also be co-ed beginner's ski clinics in January with any proceeds going back to the general fund.

Megan also made budget recommendations to the board. She would like the board to approve funding for 10-15 people to attend a PSIA Certification Clinic that would be held December 7-9. The idea would be to fund the certification for some local area coaches who are and have been actively involved in local coaching. The cost is \$275 per person which includes a required PSIA membership. During discussion, it was pointed out that the certification would involve an annual expense of about \$85 for the membership. The board unanimously approved adding \$2750 to the budget to fund this request. It was suggested that we could possibly increase the number of participants from 10 to 15 if we required participants to pay their own membership fee.

A second request from Megan is for the board to consider paying coaches a stipend. She feels that this would help retain coaches and also help keep the HWN program going if she ever leaves. Dave indicated that, up to this point, the club has always been a volunteer organization. He suggested if we start paying a stipend to coaches, it could snowball into other areas like grooming, etc. It was agreed that this would require further board consideration.

2011 Budget:

Tara and Richard presented a draft budget document for FY2011. Most of the board meeting was spent going through this document and making revisions to come up with a budget for FY2011. A summary of the approved changes follows:

Revenue:

Homer Foundation General Grant: Added \$4000 expected from new application. This is offset by a \$4000 expense for equipment.

Business Contributions increased from \$4000 to \$4100 after transferring revenue from Lookout Mountain prints.

Women's Masters revenue increased to \$3000.

Added HWN Beginner's group -\$1500

Ski Clinic estimated revenue changed from \$3000 to \$2500.

Carryover of \$4000 from GF for blue/gold drag which was started last year but not completed.

Added \$8476 transfer from current GF to budget to balance the budget.

Expenses:

Added PSIA Coaching Clinic: \$2750

Women's Masters: \$3000; Men's Masters: \$1000

Increased Oil and Gas expenditures from \$5000 to \$6000

Add \$4000 equipment expense for proceeds from a HF General Grant

Lookout Mountain outhouses: \$2500; Remove expense for McNeil outhouse

Baycrest signs: \$500; McNeil/Eveline signs: \$200

Increase electrical expense from \$1000 to \$1300 to account for Lookout electricity

Increased Sea to Ski Race expenses from \$500 to \$950 to account for insurance expense

Changes to Administrative expenses:

Telephone & Communication: Increase from \$200 to \$800

Office Supplies: Increase from \$500 to \$700

Bank Charges: Decrease from \$18 to \$12

Moved Contract Personnel here (includes accounting and admin asst.)

At the conclusion of the budget discussion, the following motion was made by Jan and seconded by Kevin:

Motion: The KNCS board approves the budget as amended.

The motion passed unanimously.

OLD/PENDING BUSINESS:

Board Development:

Jan brought up the need for board development. He pointed out that there will be some turnover on the board this year and that most board members will have been appointed in the last few years and will have had no formal training. He would like to contact Foraker about having a board development class in the near future. He will do the research and present more detail, including necessary budget amendments, at the November meeting. This was agreed to.

MEETING END:

Meeting was adjourned about 9:00 pm.

Next regular board meeting: November 3, 2010 at the Kachemak Conservation Center.

Documents submitted:

Draft FY11 Budget document

Summary from Megan regarding Homer Women's Nordic and the PSIA clinic.

Richard Burton

Secretary