

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD
Date/Time of Meeting:	Wednesday, February 7, 2018 6:35 PM -8:35 PM Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz
Meeting Purpose:	Monthly Meeting

Attendees:

Mike Gracz-President	X	Jan Spurkland	X	Jasmine Maurer	X	Stacey Buckelew-Vice President	E	Christine Anderson-Secretary	X
Glenn Seaman	X	Jason Neeley	E	Derek Bynagle	X	Richard Burton-Treasurer	X	Annie Ridgely-Admin Assistant	X
Guests:		Bob Glenn	X	At 7:05 - Jan				until 7:20 PM	

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve by RB with Second by GS. Discussion – requested agenda additions. Reviewed bylaws and availability of monthly BOD meeting agendas. Final agenda approved – unanimous.	Moving forward Agendas will be posted to the Club Website for BODs and public to review prior to the monthly meetings. KNSC President to post.
Approval of BOD meeting minutes	Reviewed meeting Minutes <ul style="list-style-type: none"> November 2017 Annual Meeting: Motion DB, Second GS. No changes. Approved - unanimous December 2017 Regular Meeting: Motion GS, Second RB. Minor additions. Approved – unanimous. January 2018 Special Meeting: Motion GS, Second RB. No changes. Approved - unanimous 	Christine will post as approved. Mike will send Community Report for posting with minutes.
Guests	Bob Glenn presented and reviewed the equipment report. Discussed repairs and proper operating procedures for machinery including routine maintenance and operations. ATV currently needs significant repair. Discussion of maintenance and repair vs. purchase of new ATV. Group weighed best options. Maintenance costs realized and group agreed on need to move forward within budget parameters. Motion to buy new machine by MG. Second GS. Discussion. Motion to purchase failed. Club to pursue grant for replacement equipment from Homer Foundation (HF). Complete maintenance as needed at this time.	See attached Equipment Report with Minutes. Kudos to Bob for stepping up as Equipment Coordinator! Great work! Mike will provide template to Glenn to prepare grant to HF for new equipment for maximum grant option.
Agenda Items	Discussion/Action	Follow up

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<p>President's report</p>	<p>Request made to group to provide documents from Ski Your Age incident to Club Secretary for file.</p> <p>KNSC Policy Update and Volunteer form discussion. Discussion with suggested changes for Mike.</p> <p>Discussed designated/restricted donor funds for use for snow cat purchase. Fund balance is small compared to snow cat purchase cost. Discussion re: how funds can be best utilized to enhance/grow fund. Robust discussion followed.</p> <p>Discussed Borough Trails Agreement. Mike will email to BOD to review. Expires in June 2018. Details of specific language required in the agreement were discussed. There are four tiers for description and use details.</p> <p>Bob Shavelson requests easement for Marathon Trail.</p> <p>KNSC bylaws are scheduled for review every 2 years. This is due.</p> <p>Need sponsors added to the webcam page.</p>	<p>Christine will contact each Board Member for any available information.</p> <p>Mike will revise policy from comments and send out once again. Volunteer form draft to follow.</p> <p>Open item.</p> <p>BOD needs to respond to emails re: this agreement. Kudos from BOD to Mike for all the work on this.</p> <p>Jan will f/u with Shavelson to seek more info for easement for continuous loop.</p> <p>Christine will shepherd the Bylaws review for discussion at next Annual meeting.</p> <p>Richard will set it up on the website sidebar.</p>
<p>Admin Report – Annie Ridgely</p>	<p>Membership: 643 members in club. 30 more family and 5 more individuals memberships over last year. Total of 70 families.</p> <p>Events: Friday Night Lights was a highlight! KWN were great helpers! Volunteer requested for Back Country Film Festival co-sponsored by KNSC scheduled for tomorrow, February 8.</p> <p>Other: The new <i>inclusive statement</i> has been included on club communications. Subscribe to KNSC Newsletter to share on social media. KNSC was approached to make a donation to another non-profit organization. KNSC does not donate (member) funds to other non-profits. Request for help on email platform Mail Chimp to go out to all Jr. Nordic members. Richard will assist Annie with this.</p> <p>Work time: Presented and available for review in the KNSC Shared Drive. Jasmine is a great KWN support which allows Annie to be free for new support for JNSC. BOD/ members supporting events is very, very helpful.</p>	<p>Derek B will cover BC film festival for KNSC rep and promote the Wine & Cheese Ski event.</p>
<p>Agenda Items</p>	<p>Discussion/Action</p>	<p>Follow up</p>

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Website Report - Richard Burton	RB working on new membership site. Considerations on how to best implement the new site for current membership mostly through the year. Event registration discussion ensued. Online event registration will be available for the KNS Marathon and Sea-2-Ski.	
Treasurer's Report - Richard	Homer Foundation City Grant request due next week. RB working on it. Revenue Sharing needs to be spent on items such as maintenance costs. Lookout Trails culverts need work and this would be an appropriate and effective use of these funds.	
Events	<ul style="list-style-type: none"> • Friday Night Lights • Besh Cups: Good reports from event leaders. KNSC equipment requested to time Soldotna HS race. Approved. Jan will coordinate the event timing. • Wine & Cheese: coming together well • KNS Marathon – F/U with Annie and Deland. Get volunteer list from Annie. • Sea 2 Ski – considering new venue due to low snow year and weather conditions. 	<p>Compile Event information for the event binder – CKA Technical report – Jan will provide a report to Annie to file on the shared drive. Jan to give Besh Cup expense information to Richard.</p> <p>Marathon proposed to move to McNeil and Wolf Ridge this year. CKA will discuss new venue with Deland and f/u with Annie.</p> <p>Derek requests inclusion with online registration planning. Richard to contact.</p>
Comments from the audience on anything	No audience or guests to comment	
Comments from the BOD	<ul style="list-style-type: none"> • CA – Will be absent for next meeting. Minutes will need to be covered. • MG – Thanks to all for their work on club events, activities and needs. • JS – Events are great this year with limited snow. Good vibes! • GS – Enjoying the snow and thanks to groomers. Wolf Ridge trail very good. Lots of skiable days. • DB – Appreciation for groomers cannot be overstated! Great trails with limited snow. • RB – Timed school race last week. Paired timing systems and matched up very well. Easy to publish results from WebScorer. • KNSC timing system has more redundancy. 	Minute taker TBD
Minutes prepared by Christine Anderson, KNSC Secretary 2/28/18		Next Meeting: March 7, 6:30pm Cook Inlet Keeper Building