

Meeting Minutes

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| Meeting Name: | Kachemak Nordic Ski Club BOD |
| Date/Time of Meeting: | Wednesday, January 17, 2018 6:15 PM - 7:48 PM Cook Inlet Keeper Building |
| Meeting Leader: | Mike Gracz |
| Meeting Purpose: | Special Meeting |

Attendees:

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|----------------------|---|---------------|---|----------------|---|--------------------------------|---|------------------------------|---|
| Mike Gracz-President | x | Jan Spurkland | A | Jasmine Maurer | x | Stacey Buckelew-Vice President | x | Christine Anderson-Secretary | x |
| Glenn Seaman | x | Jason Neeley | x | Derek Bynagle | x | Richard Burton-Treasurer | x | | |
| Guests: | | | | | | | | | |

| Agenda Items | Discussion/Action | Follow up |
|---------------------------------|--|--|
| Approval of Agenda | Motion to approve with Second. | Approved – unanimous |
| Approval of BOD meeting minutes | Reviewed meeting Minutes of January 3, 2017. Motion to approve with Second. | Approved - unanimous Christine will post as approved |
| Executive Session | <p>Motion to enter Executive Session with Second. Debrief on Ski Your Age (SYA) event. Executive Session start: 6:18 PM Executive Session end: 7:23 PM Discussed lessons learned and opportunities to update & improve KNSC's policies and procedures.</p> <p>Motion to reconsider action item from January BOD meeting, "...provide notice to the involved party ... with follow up letter." Second. Discussion. Motion amended to include follow up actions:</p> <ul style="list-style-type: none"> • KNSC to compile an internal record of SYA reports and follow up. Second. Discussion. Failed motion. • Motion for single action of verbal dismissal. Second. Discussion. • Motion for KNSC to compile a file with SYA information. Second. Discussion. <p>Motion to develop a statement of inclusivity and zero tolerance to be used as a tag line to all Club memos and communications with the public. Second. Discussion.</p> <p>Motion to allow 48-hour notice between BOD notifications for review/approval of Club announcements/newsletters and publication by Administrative Manager. Second. Discussion.</p> | <p>Approved – unanimous.</p> <p>Motion passes, unanimous, as amended. Meeting and verbal dismissal completed, January 8, 2018. Christine will compile information for KNSC files.</p> <p>Approved – unanimous. Mike to follow up with information to Annie.</p> <p>Approved – unanimous. Mike to notify Annie process & review timeline.</p> |
| Meeting adjourned. | Adjourned at 7:48 PM. | |
| | Minutes prepared by Christine Anderson, Secretary KNSC 2/4/18 | |