

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD		
Date/Time of Meeting:	Wednesday, September 5, 2018	6:35-8:20 PM	Cook Inlet Keeper Building
Meeting Leader:	Stacey Buckelew		
Meeting Purpose:	Monthly Meeting		

Attendees:

Mike Gracz-President	A	Jan Spurland	X	Jasmine Maurer	X	Stacey Buckelew-Vice President	X	Christine Anderson-Secretary	X
Glenn Seaman	P	Jason Neeley	X	Derek Bynagle	X	Richard Burton-Treasurer	X	Annie Ridgely-Admin Assistant	X
Guests: Marissa-ClK	X								

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve by CA with Second by DB. Discussion. None.	Approved - unanimous
Approval of BOD meeting minutes	Motion to approve by JS with Second by JM. Review & discussion. Update with date/time.	Approved - unanimous Post as approved - CA
Guest: Marissa – Development Director for Cook Inlet Keeper	Presented information & plan for ClK yurt on current site. Yurt will be available for additional meeting area and support for interns. Other local organization sponsors listed. Requesting KNSC sponsorship. KNSC is currently provided office and meeting space from ClK at no cost.	Consider a donation to project as a meeting expense.
Admin Report – Annie Ridgely	<p>Action item review:</p> <p>Check Biathlon box on CTMA. Need to confirm with Mike that this was completed with recent Trails Agreement signing.</p> <p>Jr. Nordic Ski returns – Still coming in from last season.</p> <p>Ski safety signs are dirty. Annie will clean up.</p> <p>Save the Date Calendar is first project.</p> <p>Trail clearing work party scheduled Saturday, September 8.</p> <p>Handicapped sign follow-up. Ground still frozen in May. Discussed best location. Club has 2 signs available to post. Consider one at Lookout and one at Sunset Loop. McNeil already has handicap parking/signage.</p> <p>Preparing for annual registration. New site sends membership renewal reminder.</p> <p>Ahani is interested in KNSC internship again this year.</p> <p>Email traffic is good. Business emails for club items (buff).</p>	<p>Annie will contact Angelica to find out preferred sign placement spot.</p> <p>Richard will prepare registration site for all memberships this year.</p> <p>Annie will connect with Ahani to continue again this year</p>

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Website Report - Richard Burton	<ul style="list-style-type: none"> Will change the link to the new registration site on Club site. Discussed sending out email blast to notify members of new registration link. 	
Treasurer's Report - Richard	<ul style="list-style-type: none"> Reviewing current balance sheets, etc. Summer bills being reconciled. Expect standard reports next month. Discussed approx. figures of reserve and committed funds. \$21K is available to spend at this time. October meeting is scheduled for budget planning. All info will be provided for discussion and planning for presentation and vote at annual meeting in November. 	
Events	<p>Calendar discussion</p> <p>Annual meeting- 11/10/18 or 11/3/2018 (need to confirm venue and date)</p> <p>Gear swap (HHS)- pull from HS calendar</p> <p>Jr. Nordic Program - 1/26/19</p> <p>Equipment Committee meeting- TBA</p> <p>Groomer clinic and refresher- TBA</p> <p>Ski Your Age- 12/26/18</p> <p>Friday Night Lights- 1/18/19</p> <p>Ski Clinics- TBA</p> <p>Ski 4 Women 2/3/19</p> <p>Backcountry Film Fest- Annie to follow-up on dates</p> <p>Wine & Cheese 2/10/19</p> <p>Ski Marathon 3/9/19</p> <p>Sea to Ski- 3/31/19</p>	Annie will prepare the annual calendar for information sharing and planning
Program Report	<ul style="list-style-type: none"> Kachemak Women's Nordic- start mid-Oct Deb plans to continue as Jr. Nordic Coordinator 	

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New Business	<p>Membership form needs updated to include member address and club inclusivity statement.</p> <p>Membership fees discussion. Looking to increase to support club expense needs.</p> <ul style="list-style-type: none"> • Basic individual - \$35 • Basic family - \$60 • Basic business - \$75 • Ski individual - \$60 • Ski family - \$120 • Ski business \$200 • Patron individual - \$175 • Patron family - \$350 • Patron business sponsor - \$1000 • Target fund raising amount ... proposes increases to be finalize via email related to information on cost per skier to maintain trails. <p>RB moves to change the fees. JM second. Discussion as above.</p>	<p>Stacey will wordsmith/edit for single page format.</p> <p>Motion to increase membership fees approved - Unanimous</p>
Newsletter assignments	<p>Jeannie Woodring wishes to stay on as KNSC newsletter support. Appreciates suggestions from BOD for articles. Requests dates of programs to publish timely information.</p>	<p>Request Mike include information r/t cost per member to maintain trails in Message from the President in first newsletter, and ways membership funds are spent, i.e., to cover expenses.</p>
Discussion items	<p>Bylaws review memo submitted by Christine discussed. Proposed changes:</p> <ul style="list-style-type: none"> • Change Spring membership meeting "Annual Meeting" • Develop and finalized policy to cover member communications/disputes <p>Request for Lookout Trails maintenance funds. Need to review with budget after the October budget meeting. Consider request at that time.</p> <p>Trail mowing: Lookout is mowed. Upper sunset? Lower sunset? McNeil and Eveline?</p> <p>CIRIC and McNeil Trail improvements. TABLED</p>	<p>Final review at Oct meeting to move for membership vote/approval of changes.</p> <p>Mike has policy draft for BOD review and final approval.</p> <p>Mike to f/u with John on this.</p> <p>Jan will contact Andrew to confirm McNeil mowing. Mike: Add trail mowing to October agenda</p>

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Discussion items (continued)	<p>Report on Homer Saw & Cycle repairs – new motor in the ATV for Bill H. management. \$5200/motor (x2) plus another \$1K of “other” bills.</p> <p>Sunset Building: Rasmuson Grant \$20K to build. Have some lumber in revenue sharing materials to move this project forward. Construct in Oct/Nov to be finished by EOY. Report to Rasmuson is due in April 2019.</p>	<p>Richard will review bills/statements/banking-check processing to reconcile the HS&C payments.</p> <p>Sunset Building next steps: site review by Jan and Jason. Include neighbors (Stutzler), as requested.</p>
Comments from the BOD	<ul style="list-style-type: none"> • SB – Board needs to review seats that are up for election • DB – Excited for snow! • JM –Excited for snow and surprised it is that time to start already. 	
Minutes prepared by Christine Anderson, KNSC Secretary 9/15/18		<p>Next Meeting: October 3, 2018 6:30pm Cook Inlet Keeper Building</p>