

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD		
Date/Time of Meeting:	Wednesday, December 5, 2018	6:37PM-8:55PM	Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz		
Meeting Purpose:	Monthly Meeting		

Attendees:

Mike Gracz-President	X	Bob Glen	X	Jasmine Maurer	A	Stacey Buckelew-Vice President	X	Christine Anderson-Secretary	X
Kenny Daher	X	Jason Neeley	A	Derek Bynagle	X	Richard Burton-Treasurer	X	Annie Ridgely-Admin Assistant	X
Guests:		Taz Tally	X						

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve by CKA with Second by RB. No discussion.	<ul style="list-style-type: none"> Approved - unanimous
Approval of BOD meeting minutes	<p>Motion to approve Meeting Minutes of November 7th, 2018 by KD with Second by DB. No discussion.</p> <p>Motion to approve Annual Meeting Minutes of November 17th, 2018 by RB with Second by CKA.</p>	<ul style="list-style-type: none"> Approved - unanimous Post as approved - CA
Vote for Officers	<p>Nominations:</p> <p>Mike Gracz for President Stacey Buckelew for Vice President Richard Burton for Treasurer Christine Anderson for Secretary</p>	<ul style="list-style-type: none"> All approved - unanimous
Guest – Taz Tally	<p>Proposal presented for news article monthly and more.</p> <p>Motion: KNSC sponsor 3 Homer Tribune news articles to highlight major club events for the season as presented by Mr. Tally by CKA and seconded by MG.</p> <p>Discussion re: current Ad budget and intended use. Annie reviewed current advertising process, output, cost and 55% contact/saturation with members.</p>	<ul style="list-style-type: none"> Approved - unanimous Mr. Tally will contact Annie for details.
Admin Report – Annie Ridgely	<p>Discussion for advertising needs. News article plan addresses this concern. Current low membership (approx. 100 members with 4 new memberships) likely related to no snow yet this season. Triplicate manual entry of paper/mail registrations at this time related to new Club Express site. Annie & Richard working to make this process more efficient. Less manual entry anticipated next year. PSA approval request. Approved (\$60) 36.5 hrs. this month: KNSC 25 & KWN 11.5 with 10 invoiced to KNSC for cross over between KNSC & KWN [daily email, memberships, office work with mailings & advertisement, insurance processing,</p>	<ul style="list-style-type: none"> Annie will contact KBBI and prepare PSA November newsletter info submission Web site updates with BOD (with pics) and patron members Business membership recruitment Update trailhead signs

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Treasurer's & Website Report – Richard Burton	Jr. Nordic link added. Requests review prior to making it a live link. Reviewed Budget materials sent out to BOD prior to meeting. Discussed new process of realizing depreciation and how that new process impacts the budget bottom line. Negative Net Income figure discussed and understood.	
Equipment Report – Bob Glen	Equipment Committee met. Reported details of equipment repair. Need to purchase new, correct part to maintain new equipment warranty. Approved as budgeted expense - costs outweigh benefit.	
President's Report – Mike Gracz	<ul style="list-style-type: none"> • Kathy Sarns has stepped up as Jr. Nordic Lead Coach. Mike is talking over equipment rental coordination with assistance from Michelle Stenger. • Derek Stonorov is working with McNeil Canyon School to obtain a matching grant for a groomer & ginzu. Details to follow. Discussed importance of MOU between Club and KPBSD to clarify equipment sharing should monies come through. • Community Trails Agreement details need for signage to communicate trail usage. Discussion for trail counting system. No action at this time. • Completed Insurance application processing and sent mailings, as required. 	Mike will follow up discussion with Derek regarding matching grant idea.
Policies	<ul style="list-style-type: none"> • Move to approve: KWN Code of Conduct. Discussion. Vote held to allow new BODs access to the proposed policies. Stacey will send the final draft wording via email and a link to review and comment via Google Docs. Mike will send other KNSC policies (KNSC Volunteer Policy) for Google Doc review. 	BOD will review info posted in Goggle Docs to prepare for BOD action at January's meeting.
Events	<ul style="list-style-type: none"> • Ski Clinics (Dec. pending snow or alternate Jan. dates) • Ski Your Age – HS Ski Team parents will organize • Friday Night Lights (Candle making) • Wine and Cheese Lookout location this year <ul style="list-style-type: none"> • Coordinator TBD • Resolution 2018-1 – Moved and seconded. • Gala Dinner for HS Ski Team resolution 2018-2 - Moved and seconded. • Next meeting scheduled for January 2. 	<p>FNL – Annie and Stacey to coordinate</p> <p>Mike will canvas BOD for final date of January BOD meeting.</p>

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Events	<ul style="list-style-type: none"> • Clinics (Dec or Alternate Jan dates) • Ski Your Age – HS Ski Team parents organize • Friday Night Lights (Candle making) • Wine and Cheese Lookout location this year <ul style="list-style-type: none"> • Coordinator TBD • Resolution 2018-1 – Motion and Second • Resolution 2018-2 Support for 2019 Gala Dinner for HS Ski Team - Resolution 2018-1 – Motion and Second 	<p>FNL – Annie and Stacey to coordinate</p> <p>Resolution 2018-1 - Approved Unanimous</p> <p>Resolution 2018-2 - Approved Unanimous</p>
Comments from the audience on anything	No members in the audience	
Comments from the BOD	<ul style="list-style-type: none"> • CA – Thank you to all for their work on projects covering their special interests and needs. Paper products for events (plates, cups, bowls, etc.) are abundantly available. Check out the Lookout Bunker before buying anything for an event. Will not be present for January meeting. Request volunteer to take Minutes. • SB – Welcome to the new Board members. Was recently in Casper WY for fabulous skiing and setting. City supported ski trails! World Cup Biathlon trails, as well. • MG – Welcome new Board members. • BG – Pass • KD – Considering offering up a chicken to get snow this week! • DB – (departed meeting at 8:20; family commitment) • RB – Pass 	
Adjourn	8:55 PM	
Minutes prepared by Christine Anderson, KNSC Secretary 12/23/18		Next Meeting: Tentative - January 2, 2019 6:30pm Cook Inlet Keeper Building