

## Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD
Date/Time of Meeting:	Wednesday, February 6, 2019 6:34 PM- 8:42 PM Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz
Meeting Purpose:	Monthly Meeting

### Attendees:

Mike Gracz-President	x	Bob Glen	x	Jasmine Maurer	P	Stacey Buckelew-Vice President	x	Christine Anderson-Secretary	x
Kenny Daher	X	Jason Neeley	?	Derek Bynagle	X	Richard Burton-Treasurer	x	Annie Ridgely-Admin Assistant	x
Guests:		Deland Anderson	x						

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	<b>Motion</b> to approve by SB with Second by BG. Discussion – None	Approved - unanimous
Approval of BOD meeting minutes	<b>Motion</b> to approve January 2019 meeting minutes by SB with Second by BG. Discussion. Minutes are incomplete. CKA will review information and present at March meeting. Add information r/t new club policies and procedures.	Unapproved at this time.
Guests: Deland Anderson – Marathon Coordinator	Lookout is best anchor. Lots of snow. LO grooming shed is preferred venue for registration and support. Discussion r/t route options at LO. Special Event, such as Marathon, is about new options to ski/not usual course with multiple loops. Map routes reviewed with group to consider options. Coordinator to finalize course with presented options. Registration information discussion and request for information for registration processing for posting soon. Details discussed and confirmed.	Deland to: <ul style="list-style-type: none"> <li>• contact Bob Shavelson re: Marathon Trail and yurt use</li> <li>• provide event registration details to Richard and Annie by end of week</li> </ul>
Admin Report – Annie Ridgely	Business and Club Memberships are near or at all time high! <i>Club Express</i> site helps us to maintain membership lists. Tax documents have been sent to businesses for 2018. Hours: 40 hours for KNSC, includes marketing and newsletter prep; 6.5 hours for KWN and Jr. Nordic, assisting Kathy. Great info to Jr. Nordic parents and group. Wine & Cheese flyers are up. Trail head donation stickers for goal and current level club support need updating. "Donation" button on web site is active...one donation received!	Board requests (2) secured and locked donation boxes be placed at Lookout and McNeil trailheads for cash donations. Annie to follow up with info, purchase and placement.

## Meeting Minutes

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Website Report - Richard Burton	<ul style="list-style-type: none"> <li>• Online website still a work in progress. Members report that adding members to families is challenging. New members need to be aware of membership emails to log in to site for updates, etc.</li> <li>• Event registration can also be confusing for members.</li> <li>• Discussion on how to manage the registrations and getting memberships in <i>Club Express</i> in an efficient manner.</li> <li>• Consider sending out <i>Club Express</i> info for members to better manage their accounts and assist with registration processes.</li> </ul>	Annie will develop a Tip Sheet to assist members for next year.
Treasurer's Report - Richard	<ul style="list-style-type: none"> <li>• FNL had 130. Informal second night received \$80 donations. Total event income of \$1000 after expenses.</li> <li>• Tiki torches are missing lids. Stacey rigged beer bottles with presoaked wicks and a washer to make it work!!</li> <li>• Membership income is up! \$24200!</li> <li>• Short on budget for Business memberships</li> <li>• Net income looks good so far; still large expense to be paid as of yet. Equipment maintenance is high, as expected.</li> <li>• Grant opportunity is upcoming. Recommends applying again this year. Would like to transfer this responsibility to another BOD. Stacey offered to assist. Richard will send info to Stacey to update and submit.</li> <li>• Contract grooming expense is not being used. Large grooming equipment out of service.</li> <li>• Richard will be out of town May thru Sept. Need volunteer to shepherd the grant process.</li> <li>• Profit/loss statement is labile at this time of year.</li> <li>• Balance sheet is lower but remains in good shape.</li> </ul>	<p>Richard will email info to Stacey to move grant proposal forward.</p> <p>Christine will add agenda item, <b>Revenue Sharing/CAP</b>, to the April meeting agenda as a reminder for Stacey and Richard to move this item forward.</p>
President Report	<p>Lots of phone calls and issues coming in.</p> <ul style="list-style-type: none"> <li>• CTMA Agreement requires signage be put up by the Club. Need volunteer to review agreement and follow up to meet requirements. Christine volunteered to review and facilitate signage posting.</li> <li>• Dogs and waste on the trail. McNeil group is focusing on trying to stop. Better now. The McNeil group has a plan in place to address.</li> <li>• Lookout has culverts and bridge maintenance needs. Mike is working with Chris to get these designed and approved for replacement (bridge vs. culvert).</li> </ul>	Christine will follow up with CTMA signage responsibilities.

## Meeting Minutes

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	<ul style="list-style-type: none"><li>• Driving on ski trails. Mike contacted land owner re: logging and more activity. Jason N. &amp; Bill Gee are working with land owner to try and help resolve this issue.</li><li>• Alcohol permit is very particular to complete the details. Be attentive to details for future processing.</li><li>• Insurance- discussed who need Certificates of Liability. Land owner contacted Club concerned re: unapproved land use and potential prescriptive use. Preference of the Board is to provide the Certificate of Liability to required entities or those who request.</li><li>• Wine and Cheese will be at Lookout Trails and is being coordinated by Mike Byerly. Volunteers still needed.</li><li>• Middle School race (at Lookout) on Feb 15 still looking for volunteers.<ul style="list-style-type: none"><li>◦ Annie will help. Bob will help. Need a sweeper. Derek will try to assist.</li><li>◦ Annie will send info to Mike re: volunteers from Club sign up info.</li><li>◦ Mike encouraged to contact Bill Gee to assistance.</li></ul></li><li>• McNeil School access for club activities. Not as easily usable and does cost additional use fees.</li><li>• Maintenance for sanding is arranged.</li><li>• Porta Potties: discussed cost and options for use at shared events. Need to arrange for multiple use when lots of events. Details to follow from Mike. Contact Mike, if questions.</li><li>• HS Ski Booster Club agreement with KNSC needs to be revisited. Details to be ironed out moving forward as Booster administrative actions move from Booster Club president to HHS Administrative office.</li><li>• Jr. Nordic budget for equipment: Need new equipment this year; await Spring inventory review, etc.</li><li>• Stephanie Dickerson is offering basic ski lessons regularly with Jr. Nordic. Than You to Stephanie!! She is an inspiration!</li><li>• EPIC lath that belonged to KNSC has been replaced with new lath by EPIC Club. Good on Chuck-EPIC Team!!</li><li>• Community Assistance Program: Stacey opened for discussion as change in local legislative rep and steady decline in program. Needs consideration to replace this income line item, which is likely to dwindle in the near future? Recommend going to Senator Stevens and Senate rep (since they are now organized) to help get KNSC Club message through. How to proceed? Proactive approach for consideration. Consider a group of winter enthusiasts from the Peninsula. Brenda at Borough helps lead</li></ul>	<p>Need to update KNSC and HHS/HMS agreement.</p>
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## Meeting Minutes

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	<p>CAP...Stacey will connect with Brenda to get a conversation going. Jasmine will assist Stacey!</p>	
Maintenance/Equipment Report – Bob	<p>The equipment is again getting heavy use due to all the snow we've received in the last month.</p> <p>The new Scandic 900 is in service at McNeil. The manuals are in the shed and all operators are encouraged to read them.</p> <p>Lance Williamson and Jeff Middleton made huge improvements on the Yellowstone steel drag.</p> <p>The Scandic 600 is at Sunset while their 900 is in the shop (see below).</p> <p>All the cutters were broken off the McNeil Ginzu. Bill spoke to the operators about the limitations of the equipment. The Ginzus are not designed to chop ice. Bill got materials and Pete Alexson repaired the Ginzu.</p> <p>The Lower Baycrest had minor damage when a bolt either broke or fell out. The front row of cutters then twisted around into the rear cutters.</p> <p>The Scandic 600 went to All Seasons to diagnose its rough running issues. It had a torn rubber boot that caused a vacuum leak that caused computer problems. It's been repaired and the machine is now starting and running smoothly. The machine is at Sunset while their 900 is at All Seasons to repair a headlight electrical problem.</p> <p>Bill made a rear hitch for the new 900 and installed the pintle hitch. He also installed an accessory battery for the groomer. Bruce Hess put the break in hours on the machine and it went back to All Seasons for a checkup before it went in service at McNeil.</p> <p>Lance Williamson is working on repairing one of the steel drags from McNeil. Bill got steel for him to do the repair.</p> <p>Bill got a part for the Yamaha generator at Lookout. He got it to Bill Worsford, who knows where it goes.</p> <p>The club tilt trailer is damaged. If you use it do not pull the pin to tilt it; simply unhook from the trailer hitch on the vehicle and tilt</p>	

## Meeting Minutes

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	<p>the entire trailer. Bill says he'll fix the tilt mechanism when he returns.</p> <p>The Lower Baycrest Ginzu is in service, Pete Alexson did the welding, and Bill and Dave Brann put it back together. The Lower Baycrest trails look great! Thanks.</p> <p>The Lower Baycrest ATV got a new battery.</p> <p><b>General Comments</b> Bill Hague is doing a great job for the club!</p>	
Events	<ul style="list-style-type: none"> <li>• Friday Night Lights: Thank you to Deland for donation of materials/equipment, and organizational tips for the FNL!</li> <li>• Wine &amp; Cheese scheduled and on track.</li> <li>• KNS Marathon scheduled and on track.</li> <li>• Sea 2 Ski scheduled and on track.</li> </ul>	
Comments from the audience on anything	<ul style="list-style-type: none"> <li>• Annie – Thank you to the Board</li> </ul>	
Comments from the BOD	<ul style="list-style-type: none"> <li>• CA – Will review CMTA and f/u with Annie. Derek will assist!</li> <li>• SB – Pumped re: all that is happening at ski club! Homer trails, lower ski trails are OPEN! Yay!</li> <li>• DB – Great about trails! Need more time to ski!</li> <li>• RB – No addition!</li> <li>• JM – Trails! Yay</li> <li>• BG – Sent equipment report to add to minutes.</li> <li>• KD-Loving the trails</li> </ul>	
Minutes prepared by Christine Anderson, KNSC Secretary 03/04/19	<ul style="list-style-type: none"> <li>•</li> </ul>	<p><b>Next Meeting: March 6, 2019 at 6:30pm</b> <b>Cook Inlet Keeper Building</b></p>