

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD		
Date/Time of Meeting:	Wednesday, March 6, 2019	6:32-8:07 PM	Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz		
Meeting Purpose:	Monthly Meeting		

Attendees:

Mike Gracz-President	X	Bob Glen	X	Jasmine Maurer	X	Stacey Buckelew-Vice President	X	Christine Anderson-Secretary	X
Kenny Daher	X	Jason Neeley	?	Derek Bynagle	X	Richard Burton-Treasurer	X	Annie Ridgely-Admin Assistant	X
Guests:		Jan Spurkland	X						

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve by DB with Second by SB. Discussion: two additions.	Approved – unanimous with changes
Approval of BOD meeting minutes	Motion to approve Minutes of January 2, 2019, by BG with Second by SB. Discussion: additions to open areas. Motion to approve Minutes of February 6, 2019, by RB and DB. Discussion...no changes.	Approved - unanimous for January and February minutes with changes, as noted. Post 2019 January and February Minutes as approved to the website
Guests: Jan Spurkland	Besh Cups and Cross-Country AK Homer participation – planning for 2019. CCAK reviewing race venues across the State. Spring meeting happening in Anchorage for discussion. Jan willing to attend in Anchorage for discussion to represent Homer. Discussion re: Homer participation of HHS team, Masters Level participation across the state is historically low, etc. Besh Cup benefits to KNSC and Homer: economic income for Homer and showcasing Homer trails. High-level volunteer commitment to consider. FYI: HHS Ski Team is tentatively on schedule to host Regions 2019-20.	Jan will attend CCAK meeting to represent Homer and the KNSC club.
Admin Report – Annie Ridgely	<u>Memberships:</u> 36 more memberships flooding in for February (7 returning & 15 new members → Co-ed Program, events, ski clinics, Middle School program) 1 new business sponsor – Uncle Herb's <u>February hours:</u> Junior Nordic emails and campaigns Event marketing and campaigns Flyers for events Newsletter Generating Junior Nordic email list Membership database	

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Admin Report – Annie Ridgely (cont.)	<p>Website updating Mailing Prep for Jan and Feb memberships Emails daily</p> <p>Work load requires additional help. Hired an assistant to help with <i>ClubExpress</i> database.</p> <p>Donation boxes on order. Will get them up up as soon as they come in.</p> <p>All zipper pulls and thank yous (donations) near completion.</p> <p>Working on social media public education/awareness about dog poop on trails.</p> <p>Await language to post CTMA trails info.</p> <p>KNSC highpoint this past month – Jr. Nordic fun with advanced skaters...it was all so good! Seeing kids getting comfortable on skis is wonderful!! Thank you, Kathy Sarns, Jr. Nordic Coordinator!!</p> <p>Discussion: Registration to <i>ClubExpress</i> has a significant delay. Looking for this to improve since <i>ClubExpress</i> data base is built over this year. Suggestion to move to online registration and help avoid the lag time. Consider annual membership postcard reminder to register online.</p>	<p>Post Donation boxes when they arrive.</p> <p>Promote online registration for 2019-20 season with postcard reminder.</p>
Website Report - Richard Burton	Website messages could use some message edits. Hope to do over the summer. KNS Marathon registration will close 24 hours prior to event.	
Treasurer's Report - Richard	<ul style="list-style-type: none"> • Reviewed report as submitted. • Only \$400 low of budgeted membership revenue. • Wine & Cheese adjustment related to clerical error that has since been corrected. Great turnout! Revenue more than anticipated. Great support with wine donations. 	
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Maintenance Committee Report - Bob	Reviewed report as submitted by Bob. Lots of grooming being done.	

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	<p>General comments: So far, the equipment is holding up amazingly well. This is despite the heaviest usage in years. I attribute this to the club's excellent maintenance volunteers and careful operation by the groomers.</p> <p>The fuel usage is going to be higher than in previous years. This is a good thing. It's because we've had lots of snow to groom. Bill H. is planning end of season oil changes and lubes on all the equipment.</p> <p>Another steel drag has been resurrected for use on the lower Bay Crest system due to the efforts of Bill Hague and Richard Archibald! Nice!!</p> <p>Board comment: Thank you, Bob, for keeping us updated.</p>	
<p>President's Report - Mike</p>	<ul style="list-style-type: none"> • Snow-cat grooming at McNeil – weekly grooming may not be necessary unless a good dump of snow • Dog issue may be seeing some improvement • HEA membership for club updated • McNeil gas credit (\$1000) is exhausted. Approval to run tab and Club to pay at the end of the year. • Homer Middle/High School agreement – yet to be completed. • Jr Nordic equipment return day to be determined. Participants will be notified of returns by email/FB in April when snow is gone. Early return to Derek at Paul Banks Connections office is available. 	<p>Communicate with contractor for grooming to be done on an as needed, requested basis.</p> <p>November update to contacts for new Board Officers: Post Office, Banks, Website, HEA, AK Board of Corporations (Wine & Cheese liquor license approvals)</p> <p>Need bill sent to HHS for KNSC support.</p>
<p>Programs – Junior Nordic</p>	<ul style="list-style-type: none"> • SB – Thank you to Annie for super organization / Kathy for such a great program!! DONATION jar at end of program celebration brought in \$237. Nice recognition! Donations used to purchase new skis for Kathy. Request for Club to pay balance \$400-237 = \$164 from HS&C. 	<p>Balance of ski purchase approved for thank you gift to Jr. Nordic Coordinator.</p> <p>SB will bring in TY card for BODs to sign.</p>

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Events	<p>Marathon – moving ahead as planned for March 9th on the traditional course. Lots of grooming and volunteer support! Course is looking great! Online registration has mainly out-of-towners at this point. Anticipate last minute sign up by locals.</p> <p>Sea-to-ski: Derek distributed the flyer. New, improved registration site at West Homer, bike drop location. Discussed Finish location. Snow looking good now. Still seeking volunteers. Event will honor Kenai Peninsula club memberships (ski, running, bike) for participants to get reduced member race fee.</p>	
Old Business – Sunset Shed progress	<ul style="list-style-type: none"> • Jason not available to report. • KPB building permit has been received. No building progress (weather). Need Rasmusen Grant extension request to be submitted by Jan or Jason. <p>CMTA signage. Need posted as soon as possible. Signs to post trail use rules.</p>	Christine to follow up to get signs posted.
New Business	Groomer’s Ball: shall we host again this year. Approach Cindy Sisson to organize. Plan for mid-to-end of April. Stacey will assist Coordinator.	
Comments from the audience on anything	None	
Comments from the BOD	<p>CA</p> <ul style="list-style-type: none"> • Will not be at April meeting. SkiKu in Kiana first week in April. Need minutes support. • Recommend KNSC news article be reviewed by Event Coordinator prior to publication to help assure Club message is getting out there. • Consider approaching local sponsors for donations as an annual request and spread the sway out amongst the events. Goal to reduce donation/request cycle burden. <p>SB – nothing further MG – None BG – None</p>	

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Comments from the BOD (cont.)	KD – Great experience volunteering with Nana Nordic in the village DB – None RB – <ul style="list-style-type: none"> • Will be gone in Spr/Summer. MLB will keep up on finance tracking. • Thank you to Stacey for getting in the Grant Application! • Need letters written to say TY if/when CAP \$\$ and HF come in. JM – None	Stacey, Jasmine and Mike to coordinate these TYs.
Incomplete Action Items from previous meetings	CTMA agreement signage.	Christine to follow up.
Minutes prepared by Christine Anderson, KNSC Secretary 03/06/19		Next Meeting: April 3, 6:30pm Cook Inlet Keeper Building