

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD
Date/Time of Meeting:	Wednesday, May 1, 2019 6:33-8:10 PM Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz
Meeting Purpose:	Monthly Meeting

Attendees:

Mike Gracz-President	X	Kenny Daher	X	Jasmine Maurer	E	Stacey Buckelew-Vice President	X	Christine Anderson-Secretary	X
Bob Glen	X	Jason Neeley	X	Derek Bynagle	E	Richard Burton-Treasurer	E	Annie Ridgely-Admin Assistant	X

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve by SB with Second by JN. Discussion -- no additions or changes.	Approved - unanimous
Approval of BOD meeting minutes	Motion by MG to approve April 3, 2019, meeting minutes as submitted. Second by KD. Discussion: Changes noted for spelling edits and bank balance amounts.	<ul style="list-style-type: none"> Approve with changes - unanimous Post to club website - CA
Admin Report – Annie Ridgely	<ul style="list-style-type: none"> Reported 22 work hours. Included: thank yous all done, donations and in-kind receipts completed and sent. Groomers' Ball advertising. (Great Success!) Roger's Loop KNSC sponsored Adopt-a-Highway area cleaned up for Spring. Donation boxes up and secured (Eveline and Baycrest). All members (and some non-members) in Club Express database. Membership numbers for the year: 12 basic business 20 skier businesses 4 patron businesses 49 basic individuals 26 individual skiers 10 patron individuals 188 basic families 97 skier families 34 patron families = 440 memberships; 36 businesses Marketing → 582 contacts that our emails reach and club subscribes to the Nordic Ski Association of Anchorage. Reach people via email, Facebook groups, Instagram, and Twitter. Mailed out all of our zipper pulls to members and connected everyone on our new Club Express. Annie announced her resignation related to personal/family business commitments. Annie has developed noticeable membership growth and volunteer support in her tenure. BOD expressed appreciation for all of her work! Annie is available and willing to assist on boarding of replacement. TO DOs for summer: organize office and train replacement. Big Thank You to the KNSC Board for all the support! 	Action: Subcommittee to hire new Admin. Mgr. (SB, MG, CKA, and KD) SB will find documents from previous hire to facilitate process.

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Website Report	Discussion and consideration to change club membership website. May want to give this site at least another year of evaluation prior to change.	Action: Mike will talk with Derek re: sharing Club Express administration responsibilities.
Treasurer's Report	Reviewed reports submitted by Richard. Plowing bill is over budget; needed more plowing with good snow year. Equipment costs are below budget. Revenue Reports are submitted to Revenue Sharing. KNSC due to receive \$1910 from Revenue Sharing this year.	
Maintenance Committee Report - Bob	Maintenance came in under budget. Good news! Plan purchase of an electric chain saw per request from dedicated, hard-working volunteer. Board approves purchase, to include extra battery. Club groomed over 9200 miles this year!! Plan for machine replacement cycle next year. Baycrest may need a new mower.	Action: Plan/discuss for machine replacement cycle next year budget cycle.
President's Report – Mike	<ul style="list-style-type: none"> • Fire insurance: Farmers' is an option. Jasmine researched. Will need technical specs and equipment lists for policy. Derek S. can provide info re: McNeil. Jason for Baycrest. • Jr Nordic equipment return and pay for coaches and others—1/4 of stuff returned. Program Coordinator (KS) would like to pay a nominal amount to Jr. Nordic Coaches. Discussion re: raising amounts and different direction for the club. Brainstorming ideas & discussion. Bring back for Budget discussion next year. Think about the concept over the season. • Marathon easement – prescriptive easement issue discussion. The action of asking for permission can be detrimental to the use of the snow trail use. No action at this time. 	Jasmine will f/u with details.
Events	Groomers' Ball: Huge success!! Thank you, Stacey! (Annie and Mike, too!) Stacey will order Groomers' Awards/ coasters. Big hit! Happy with Jane W. and the entertainment. Jane W. to help with next year's event.	
Signs - Christine	Reviewed proposed trailhead signs for final posting. <ul style="list-style-type: none"> • Discussed and agreed to edits/revisions. Motion to approve Sunset Signs. Move SB, Second BG. Discussion. \$140 sign expense.	<ul style="list-style-type: none"> • CKA will post CMTA/Trail Use signs at each trailhead. • Approved unanimous.
Sunset Shed Report - Jason	<ul style="list-style-type: none"> • Building supplies ordered. Doors and trusses. Staging in progress. Awaiting final snowmelt to move forward. • Rasmussen extension sent by Jan. Anticipate no problem – verbal “no problem.” Letter to follow. 	
Comments from the audience on anything	<ul style="list-style-type: none"> • No audience or guests present 	

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Comments from the BOD	<ul style="list-style-type: none">• SB – Need BOD to take on role to find the next new person. Appreciate Annie's work for all the membership growth. Sorry to see Annie go! Thx to Mike!• MG – Season not yet over. Thx to Annie for service.• JN – Groomers – paying groomers not an issue for coach payment vs. groomer payment. No issues concerned.• RB - Pass	
Adjourn	Adjourned at 8:10 PM <ul style="list-style-type: none">• Season wrap up at ACP to follow	Next Meeting: September 4, 2019 6:30pm Cook Inlet Keeper Building
Minutes prepared by Christine Anderson, KNSC Secretary 5/8/19		