

Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD
Date/Time of Meeting:	Wednesday, February 7, 2019 6:30-9:10 PM Cook Inlet Keeper Building
Meeting Leader:	Mike Gracz
Meeting Purpose:	Monthly Meeting

Attendees:

Mike Gracz-President	X	Kenny Daher	E	Jasmine Maurer	T	Stacey Buckelew-Vice President	X	Christine Anderson-Secretary	X
Bob Glen	X	Jason Neeley	E	Derek Bynagle	X	Richard Burton-Treasurer	X	Chessie Sharp-Admin Assistant	X
Guests:								6:30 to approx. 7 PM	

Agenda Items	Discussion/Action	Follow up
Approval of Agenda	Motion to approve agenda as amended by RB with Second by SB.	Approved - unanimous
Approval of BOD meeting minutes	Motion to approve by DB with Second by SB. Discussion. No changes.	<ul style="list-style-type: none"> Approved - unanimous Secretary will post to website
Admin Report – Chessie	<ul style="list-style-type: none"> Working with Annie R in transition. Annual memberships starting to come in. Website membership fee remains same as last year. Annual Meeting flyer draft ready to finalize. Will print and post when approved. Newsletter draft for review. Will finalize with approval & send out. Paid advertising and newspaper article discussion. Request for admin supplies for mailings. Richard provided direction for usual process to obtain supplies. (Budgeted amount ok to use if < \$300. >\$300 requires additional approval.) Working with Mike on landowner insurance. Rate looks close to same or less this year. Gaining experience with Club Express website. Need to be added to FB Admin level for KNSC postings. Annual meeting discussion. Elk's rental and potential bar tender fee. \$225 for non-profit plus Extras = \$380 for the event. Cleaning deposit unless Club cleans up after. Reserved for Nov 16. Other venues discussed. Looking for venue to support membership potluck. Reviewed events that still need confirmed dates. High school events, Wine & Cheese Tour, etc. 	<ul style="list-style-type: none"> Reset membership rate on website and membership form May 2020 for following year's membership fee. Chessie will send any draft newsletter, etc. communications to all BODs with request for review w/in 24 hrs. prior to posting. Stacey will send new Sunset building photos to add to newsletter. Mike will get contact for Baycrest Trailhead membership sign to go up for the year. Plan PW change on FB site to allow Chessie to maintain as KNSC. Mike will check with Wasabi's as a future event site.

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Website Report - Richard	Nothing to report on website yet this year.	
Treasurer's Report - Richard	Reports reviewed as sent out. Discussion followed.	
President's Report	<ul style="list-style-type: none"> Processing Hayfields easement request. Previously "closed" as inactive, until further notice. Easement explanation provided. Easement preferred over permit. Looking for budget approval for survey costs with easement process. Cynthia Morelli and Alayne Tetor have designs for zipper pulls. 	Mike will process and order zipper pulls.
Equipment Report – Bob	<ul style="list-style-type: none"> Bob reviewed Oct 2019 Equipment Report, previously sent out to BODs via email. Report included summer maintenance information and the updated, current Club grooming list, with make, model, location, and Start Mileage for fall 2019. Shout out to Bill Hague for another great job doing maintenance on the equipment over the summer! McNeil Shed safety issue identified related to fuel storage. Groomer Training: Updating groomers' SOPs and Liability Waivers. Input on necessary changes requested. Groomers' meeting planned before snowfall. Will stress safety and maintenance procedures in the updated info. 	<ul style="list-style-type: none"> Richard will use the updated equipment list for Club tracking, budget and depreciation entry. Plan purchase of Knaack Box (previously owned preferred, if available) for fuel storage safety at McNeil Equipment area.
Community Assistance Program	KESA station meeting for CAP. Date: Oct 12 for Diamond Ridge Fritz Creek – maybe Kenny can attend. State \$ allocated. No appropriations yet. Recommend meeting attendance to send request and hope for State funding.	Richard will attend. Stacey will text DR ski members to boost attendance.
Operating Budget - Club Year '19/'20	Reviewed draft budget sent out by Richard. Motion to approve by Bob. Second by CA. Discussion and budget amendments.	Budget passed as amended - unanimous
Events	<p>Annual Meeting: Elks Lodge Saturday, Nov 16th 6-9 PM Election Ballots (Christine Anderson) Auction items coordinator (CA) Mike has items already. Registration: Richard and Mary Lou Agenda: Budget: Richard (Treasurer) Emphasize revenue needs McNeil-Eveline-Wolf Ridge Ski Area (Mike Gracz) KWN opened to coed Jr Nordic - Kathy Sarns Volunteer appreciation (will nominate Volunteer of the Year November meeting)</p>	<ul style="list-style-type: none"> Mike will print membership forms for the meeting. Mike will contact Chessie to advertise via FB 2 open BOD seats. Stacey will coordinate the auction table. Jasmine has a portable screen Christine will coordinate the Donation spreadsheet and donations.

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Baycrest trails	Trespassing signs have been posted on areas historically accessed by KNSC winter ski trails. Informational at this time.	
Program Report	Jr. Nordic equipment needs are limited this year. Looking to purchase a few pair of boots.	
Comments from the audience on anything	No audience or guests to comment	
Comments from the BOD	<ul style="list-style-type: none"> • SB – Chessie is off to a great start! Annie was a great Admin. See Stacey for donation to TY gift. • MG – KNSC member noted new trail signs on McNeil. Emphasized importance of relationship building and appreciation to land owners permitting KNSC club activities on these properties. • JM – Suggests regular mention in newsletter re: appreciation to land sharing. • CA – It has been a great term and really enjoyed working with this dedicated, hard-working BODs! I will remain an active Club volunteer, just in a different capacity. Willing to assist with new Secretary orientation. Ski on! 	Jasmine will draft a message and send to Chessie for addition to the newsletter.
Minutes prepared by Christine Anderson, KNSC Secretary 10/11/19		Next Meeting: November 6, 2019 6:30pm Cook Inlet Keeper Building