

# Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD Monthly Meeting
Date/Time of Meeting:	Wednesday, November 4, 2020 6:37 – 8:24 PM Teleconference
Meeting Leader:	Mike Gracz

## Attendees:

Mike Gracz- President	X	Stacey Buckelew- Vice President	X	Cameale Johnson - Secretary	X	Richard Burton-Treasurer	X	Derek – Admin Assis	X
Bob Glen	X	Jason Neeley	X	Derek Bynagle	X	Charlie Barnwell		Kenny Daher	X
Guests:									

Agenda Items	Discussion	Action & Follow up
Approval of Agenda	Agenda approved as presented	
Approval of BOD meeting minutes	<ul style="list-style-type: none"> <li>October 2020 meeting minutes approved as presented</li> </ul>	
Admin Report- Derek	<ul style="list-style-type: none"> <li>Received lot of emails @ membership renewals; approximately ½ of members who received renewal notices have renewed</li> <li>Spoke with high school ski coach @parking lot ski swap later in November</li> <li>Katie Miller, the High School ski coach, requested a training program sponsored by KNSC; she needs KNSC insurance info. A registration link will be set up on Club Express</li> </ul>	<ul style="list-style-type: none"> <li>Will send newsletter out in couple days to include info @ annual mtg; election of BOD members; zipper pull photo, etc</li> <li>Mike to send Katie insurance info</li> <li>Richard to set up Club Express registration link for high school training program</li> </ul>
Website Report - Richard	<ul style="list-style-type: none"> <li>Discussed possibility of having Admin Assis take on some of these duties; historically, the Admin Assis has not had the technical expertise</li> </ul>	<ul style="list-style-type: none"> <li>Richard to work with Derek on Website</li> </ul>
Treasurer's Report - Richard	<ul style="list-style-type: none"> <li>Financials reviewed                             <ul style="list-style-type: none"> <li>New category for NERG grant</li> <li>Years end reports for IRS taxes</li> <li>Fritz Creek donated \$1000 for gas</li> <li>\$2000 unexpected bill for McNeil trail work last season</li> <li>KNSC does not qualify for 2<sup>nd</sup> NERG grant</li> </ul> </li> <li>Latest version of QuickBooks obtained &amp; loaded on computer used for timing. Still may need to purchase separate "Club" computer.</li> <li>Application for revenue sharing has been submitted based on last year's award amounts</li> <li>Extensive discussion about Treasurer's responsibilities vs just the bookkeeping as part of a succession plan &amp; whether a finance committee should be formed. Cameale will work with Richard learning some of the bookkeeping &amp; other responsibilities over the next year.</li> <li>Need another PO Box key; only have one</li> </ul>	<ul style="list-style-type: none"> <li>Cameale to work with Richard as part of succession plan</li> <li>A decision about formation of "finance committee" to be made in future</li> <li>A decision about whether Richard's responsibilities needs to be split into 2 roles (treasurer &amp; bookkeeper) to be made in future</li> </ul>
Equipment Report - Bob	<p>Detailed equipment report for the month of October was reviewed.</p> <ul style="list-style-type: none"> <li>Bill Hague doing preseason maintenance on all equipment</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

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	<ul style="list-style-type: none"> <li>The club has four Scandic 800s each with around 10,000 miles (#s 5, 6, 7, &amp; 8) and ATV #12 with 11,847 miles. These high mileage machines are expected to be nearing the end of their useful lives. There is no way to predict which ones will fail first, but realistically, we should expect to replace a machine each season &amp; have more equipment repair costs</li> <li>The new scandic should be here by the end of month</li> </ul>	
President's Report - Mike	<ul style="list-style-type: none"> <li>NSAA Duties – reformat KNSC newsletter so it can be used rather than writing a separate newsletter</li> <li>McNeil Committee – they have become highly active; Cameale acting as liaison between them &amp; Board. Concerns identified include: <ul style="list-style-type: none"> <li>Parking behind KESA – Mike will inquire about MOU</li> <li>“Formally” recognizing new trails as part of KNSC – not necessary</li> <li>Using KNSC newsletter to encourage dog owners to park in lot behind KESA – wait until Mike talks with Bob Cicciarelli</li> <li>Conex with tank inside for gas – issue has been addressed in past; probably not viable; would likely require a permit</li> </ul> </li> <li>Nominations for BOD members – Richard Burton; Mike to find out if Melissa Cloud is interested</li> <li>Baycrest signs – completed; new signs eliminated the trails around Bob Swenson’s property</li> <li>Zipper pull – designed &amp; painting donated by Alayne Tetor; pulls are in production</li> <li>Jr Nordic kids – over 60 kids have skis</li> <li>Volunteer of year nomination -</li> </ul>	<ul style="list-style-type: none"> <li>Richard Burton &amp; Melissa Cloud nominated for 3y BOD term</li> <li>Mike will talk with Bob Cicciarelli (Fire Chief) about MOU for parking lot behind KESA</li> <li>Alayne Tetor will be given a patron membership</li> <li>Dave Brann to be named volunteer of year</li> </ul>
Budget 2020-2021	<ul style="list-style-type: none"> <li>No additional info on budget so nothing new to review</li> </ul>	<ul style="list-style-type: none"> <li>Review monthly</li> </ul>
Events	<ul style="list-style-type: none"> <li>Annual meeting – agenda reviewed; Mike will contact a couple local businesses for donations to be auctioned off at end of meeting. Alayne Tetor has donated the painting used for the zipper pulls.</li> </ul>	<ul style="list-style-type: none"> <li>Annual meeting will be November 11<sup>th</sup> 7-8PM;</li> <li>Stacy to moderate using GoToMeet platform</li> <li>Mike to solicit donations from Grog Shop and Saw &amp; Cycle</li> </ul>
Comments from the audience on anything	No audience present	
Comments from the BOD	<ul style="list-style-type: none"> <li>Nothing needing documentation in the minutes</li> </ul>	
Minutes prepared by Cameale Johnson, KNSC Secretary, 11/5/2020		<b>Next Meeting: December 2, 2020 6:30PM Teleconference</b>