

# Meeting Minutes

Meeting Name:	Kachemak Nordic Ski Club BOD Monthly Meeting
Date/Time of Meeting:	Wednesday, March 2, 2022 6:35– 8:45 PM
Meeting Leader:	Mike Gracz

## Attendees:

Mike Gracz- President	X	Derek Bynagle -Vice President		Cameale Johnson - Secretary	X	Richard Burton-Treasurer	X	Derek – Admin Manager	
Bob Glen	X	Jason Neeley		Melissa Cloud	X	Peter Crimp	X	Kenny Daher	X
Guests:									

Agenda Items	Discussion	Action & Follow up
Approval of Agenda	Agenda approved as presented	
Approval of BOD meeting minutes	<ul style="list-style-type: none"> <li>February 2nd meeting minutes approved as presented</li> </ul>	
Admin Report- Derek	<ul style="list-style-type: none"> <li>Memberships are still coming in; family memberships have continually increased each year partly because of the increase in Jr Nordic members</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
Website Report - Richard	<ul style="list-style-type: none"> <li>Peter has no interest in doing the website; website is really part of the admin's job. Kathy Sarns has offered to help with the website</li> <li>We already pay for Club Express; consider migrating to their website; could not migrate pictures but could possibly talk Club Express into doing that specifically for us</li> </ul>	<ul style="list-style-type: none"> <li>Derek to be the webmaster as part of Admin Manager job</li> </ul>
Treasurer's Report - Richard	<p>Transition to a bookkeeper:</p> <ul style="list-style-type: none"> <li>Richard &amp; Peter met with Homer Bookkeepers and Chris Brasfield (Brasfield accounting); both were good options. It will probably cost \$5000/y (\$500-600/month) both charge on per hour basis; @\$50/h; neither does taxes; both offered flexibility with regards to what they could provide based on KNSC's needs</li> <li>Homer Bookkeepers was more structured &amp; had a tiered pricing structure versus a fixed hourly charge that Brasfield does. Homer Bookkeepers could provide all the reports &amp; analysis for a higher priced tier</li> <li>Peter will be gone for remainder of month then leaving April 26<sup>th</sup> for most of May &amp; June</li> <li>Need to get invoices to bookkeeper so she can write the checks, an officer needs to sign them</li> <li>Need to ensure we spend the KPB revenue sharing money when it comes in appropriately on operating expenses such as fuel, Wise snowcat</li> <li>Richard will try &amp; get this year's taxes done before April 1<sup>st</sup></li> <li>Invoices should be sent to Homer Bookkeepers &amp; a club email account</li> <li>Some concern was voiced about KNSCs increasing administrative expenses which is about 20% (permits, bookkeeping, etc.). KNSC is a nonprofit, not a charity. Administrative expenses for charities are generally expected to be lower than for a nonprofit. The BBB say no more than 35% should be spent on operating expenses for a nonprofit.</li> </ul>	<ul style="list-style-type: none"> <li>Approved Peter as treasurer effective April 1<sup>st</sup> at which time Richard will resign</li> <li>Approved \$4500 for remainder of fiscal year (thru September) for bookkeeping services</li> <li>Tentatively planned 6P mtg of officers to organize bookkeeping needs while Peter is gone</li> <li>Mike will find out from FNBA what the officers need to become a check signer</li> <li>Approved contracting with Homer Bookkeepers</li> <li>Peter will set up a club email account for invoices to be sent to</li> </ul>
Equipment Report - Bob	<ul style="list-style-type: none"> <li>Multiple retired Scandics were sold for parts for \$3000</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

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	<ul style="list-style-type: none"> <li>• There were multiple significant equipment failures &amp; problems</li> <li>• The club's trailer has been rebuilt</li> <li>• New mower arrived &amp; is being stored for the winter season</li> <li>• Two new Scandic 900 SWT snow machines from All Seasons have been ordered; no deposit was required</li> <li>• 30 Swix groomer hats have been distributed; they were a big hit with the groomers; more will be ordered for next year</li> </ul>	
President's Report - Mike	<ul style="list-style-type: none"> <li>• Grooming Insurance – Silva Insurance Services in Palmer will give KNSC a quote</li> <li>• Board &amp; Directors liability Insurance –RISQ consulting will send KNSC an application</li> <li>• Rotary presentation April 14<sup>th</sup> - Mike will do a general presentation</li> <li>• Emily Garrity – Twitter Creek Farms would like to apply for DNR permit to use hayfields for crops during the growing season</li> <li>• Purchase Nordic V-boards for marking race courses – no discussion</li> <li>• Alaska Nordic Racing reaching out to see if there is any interest in establishing a group in Homer</li> <li>• Kathy Hill – Sunset/KESA parking; Kathy offered to pay for sanding in the parking lot at Sunset; KNSC has 13 designated parking spots in the lot per a community trails management agreement; changes are occurring at that KESA station which may affect the parking</li> <li>• Jr Nordic ski storage – the amount of equipment is too much to store in anyone's personal storage areas; Alaska Mini Storage off Kachemak Drive has offered KNSC ½ price for a unit; it would be @ \$65/mo</li> </ul>	<ul style="list-style-type: none"> <li>• Approved Twitter Creek Farms to apply for DNR permit for farming on hayfields during the growing season</li> <li>• Mike will reach out to Kathy Hill about being a liaison between KESA Sunset &amp; KNSC</li> </ul>
City of Homer grant - Peter	<ul style="list-style-type: none"> <li>• The grant was submitted</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Junior Nordic Program – Kathy Sarns	<ul style="list-style-type: none"> <li>• The potential for getting some money from Cross Country Alaska for Jr Nordic is still pending</li> <li>• A very successful season</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Events	<ul style="list-style-type: none"> <li>• Marathon March 19<sup>th</sup> – Deland Anderson &amp; Megan Corazza are coordinating. Online registration has been set up. Richard has historically done the timing and will not be able to do it this year</li> <li>• Grace Ridge Brewing – Melissa; Thursday St Patrick's Day event; need 8-10 pots of Irish stew; \$10-15/plate; Grace Ridge can donate the beer for stew; 5-7P; bring it hot.</li> <li>• Should create an event on website</li> </ul>	<ul style="list-style-type: none"> <li>• Melissa &amp; Kenny will create an event phrase for St Patrick's Day event</li> <li>• Derek (if he is back) to send flyer to members about Grace Ridge event</li> </ul>
Eveline/McNeil Report - Cameale	<ul style="list-style-type: none"> <li>• The trail counter stopped working at the beginning of February; it has been returned to the company. Homer City Parks has had to return several of their trail counters that have the same issue as ours. It is under warranty. <ul style="list-style-type: none"> <li>○ Prior to the counter going down the average daily count was 11/weekday and 23/each weekend day</li> </ul> </li> <li>• McNeil groomers working on trail signage</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Strategic Plan – Mike & Peter	<ul style="list-style-type: none"> <li>• Deferred to fall</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
Ken Jones sign	<ul style="list-style-type: none"> <li>• Will be unveiled at start of Marathon on March 19th</li> </ul>	<ul style="list-style-type: none"> <li>• Derek to facilitate a focus writeup about Ken Jones in KNSC newsletter</li> </ul>
Comments from the audience on anything	<ul style="list-style-type: none"> <li>• No audience present</li> </ul>	

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Comments from the BOD	<ul style="list-style-type: none"><li>• Jr Nordic was fun for everyone</li><li>• Melissa has delivered the picnic table to Lookout; cannot get a hold of Milli Martin to get permission put the table on Milli's Loop</li></ul>	
Minutes prepared by Cameale Johnson, KNSC Secretary, 3/4/2022		<b>Next Meeting: April 6th, 2022; 6:30P at Ben Walters Lane</b>